



**Eastbank Academy**  
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**Head Teacher**  
Jonathan Graham

5<sup>th</sup> January 2023

#### **S4 PARENTS' INFORMATION EVENING**

The next opportunity to discuss your child's progress will be the S4 Parental Consultation Evening on **Wednesday 25<sup>th</sup> January** from 4:15pm – 6:15pm. The parent-teacher meetings will take place, in person, and you are invited to make appointments for these meetings online. The teachers with whom you make appointments will be available to meet you at the appropriate time on 25<sup>th</sup> January.

To make your appointments please login at: [www.parents-booking.co.uk/eastbank](http://www.parents-booking.co.uk/eastbank)

#### **To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Once logged in please follow the steps below:

- Click on make/edit my own bookings
- Choose which subject you wish to make an appointment with
- Choose which time you wish to book
- You will need to repeat for each subject, for which you wish an appointment
- You are limited to 9 appointments

Appointments will be available to book from **6pm on Monday 9<sup>th</sup> January** until **6pm on Friday 20<sup>th</sup> January**. After you have made your appointments you can choose to print or e-mail confirmation.

#### **Troubleshooting Tips**

- If you cannot login please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.
- If you are unable to book at home, please contact the school office for help.

We will provide further information about the appointments prior to 25<sup>th</sup> January. I hope that you will be available, and that the evening will be useful in supporting your son/daughter through this very important year.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'G Dunsmore'.

Mr G Dunsmore  
Depute Head Teacher, S4

